



## St. Mary's High School Remote Education Provision – Information for Parents

This information is intended to provide clarity and transparency to pupils and parents/carers about what to expect from remote education if:

1. Local restrictions require entire cohorts (or bubbles) to remain at home.
2. Individual or small groups of pupils are self-isolating

In both cases, we are committed to ensuring that each and every one of our pupils is able to make good progress through the curriculum, and remote provision will align as closely as possible with in-school provision. Our remote curriculum will continue to reflect the aims and principles set out in our curriculum policy, and will remain broad and balanced, covering the full range of curriculum areas.

We want all of our pupils, and their parents/carers, to feel confident and supported through our remote provision plan. All pupils continue to have email access to all of their teachers, including their form tutor, whilst learning from home and any worries or concerns may be passed directly to form tutors, teaching staff or to Mrs Fletcher at [ffletcher@stmaryschesterfield.org.uk](mailto:ffletcher@stmaryschesterfield.org.uk)

<b>How will my child access their work?</b>	
<ul style="list-style-type: none"> <li>• Staff will communicate all work to be completed by pupils through our online learning platform, Satchel One. Further details on how to access this site can be found on our website and have been emailed to pupils. All pupils have received an induction in the use of the platform, and they have been using Satchel to view homework and other tasks successfully throughout the year.</li> <li>• Teachers will endeavour to use multi-device formats for any resources provided, enabling pupils to use a wide range of devices to access their work.</li> <li>• Teachers will outline how work should be handed in. A variety of methods may be used, but the majority of work will be submitted through Satchel One.</li> <li>• Teachers will assess and provide feedback in a variety of ways in line with current departmental practice. Where relevant, feedback will be communicated through Satchel One.</li> </ul>	
<b>What should my child expect from immediate remote education in the first day or two of pupils being sent home?</b>	
<ul style="list-style-type: none"> <li>• Staff will endeavour to set work as quickly as possible but please allow two days for staff to upload work as they may have full teaching timetables preventing them from setting work immediately.</li> <li>• Pupils working towards formal qualifications should prioritise the completion of coursework or revision whilst waiting for work to be provided.</li> </ul>	
<b>What should my child expect after the first few days?</b>	
1. Where entire cohorts or bubbles remain at home	2. Where individual or small groups of pupils are isolating
<ul style="list-style-type: none"> <li>• Staff will communicate all work to be completed by pupils through Satchel One.</li> <li>• We will teach the same curriculum that would be taught in school, wherever possible and appropriate. *</li> <li>• Staff will carefully select the most effective methods by which to deliver this. Pupils may be required to:</li> </ul>	<ul style="list-style-type: none"> <li>• Staff will communicate all work to be completed by pupils through Satchel One.</li> <li>• Teachers will set work that mirrors the curriculum being taught in school wherever possible. *</li> <li>• Staff will carefully select the most effective methods by which to deliver this. Pupils may be required to:</li> </ul>



- Take part in live lessons through Microsoft teams (Key Stages 4 and 5 will be prioritised for this approach)
- Watch pre-recorded lessons (via Microsoft teams, YouTube etc.)
- View pre-recorded material (e.g. narrated PowerPoints)
- Complete written tasks/worksheets
- Engage with other online learning platforms
- Make use of text books/reading books
- Complete project work
- View commercially available content (e.g. video clips or sequences)

\*There are some subjects where the curriculum has needed to be adapted to make it more suitable for remote provision, for example, in practical subjects such as Drama, DT and PE where group performance, use of specialist equipment and team sports are clearly not possible in a remote situation. In such cases, teachers have worked hard to produce work and resources that ensure key concepts and all important knowledge and understanding are still delivered. The in-school curriculum will then be amended to ensure that pupils receive every opportunity to develop the practical skills required for the next phase of their education.

- Join the lesson through Microsoft teams where appropriate (Key Stages 4 and 5 only)
- Watch pre-recorded lessons (via Microsoft teams or YouTube)
- View pre-recorded material (e.g. narrated PowerPoints)
- Complete written tasks/worksheets
- Engage with other online learning platforms
- Make use of text books/reading books
- Complete project work
- View commercially available content (e.g. video clips or sequences)

\*Where it is not possible for pupils to complete the same work, for example, a practical PE, Music, DT or Drama lesson, pupils will be supported in catching up when they return to school where necessary. The work provided will instead, enable pupils to develop or consolidate key knowledge, concepts and understanding.

#### **How long can I expect the work set by school to take my child each day?**

- Pupils are expected to try to complete a full school day.
- They will be provided with approximately 50 minutes' worth of work for each lesson.
- Pupils will be assigned 6 x 50 minute tasks per day, in line with their taught timetable.
- Additional homework may be provided where relevant and appropriate.
- Pupils working towards formal qualifications are still expected to complete independent study and revision in addition to this.
- It is important that pupils try their best with all tasks, but we recognise that not all pupils work at the same speed, and we would not want pupils working beyond the amount of time they would in school. It is absolutely fine for pupils to complete only what they can manage within the time period specified by the teacher. Worries or concerns about workload can be addressed to the class teacher either through Satchel One or by email.

#### **If my child does not have digital or online access at home, how will they be supported in accessing remote education?**

- Satchel One works on a wide variety of devices including computers, laptops, tablets and mobile phones. As long as pupils are able to log in for a brief period each day, they will be able to make a note of the tasks to be completed. Where students do not have access to a computer/laptop, they are welcome to complete tasks on paper and upload completed work by taking a photograph of it.
- We recognise that a small number of pupils may not have any digital or online access. Where this is the case, they should contact Mrs Fletcher [ffletcher@stmaryschesterfield.org.uk](mailto:ffletcher@stmaryschesterfield.org.uk), who will arrange for alternative provision in line with the work provided to other students in the cohort.

#### **What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

The home-school partnership is essential in ensuring that our wonderful pupils continue to make excellent progress, and we are very grateful for your support in enabling pupils to make the best of home learning. Parents/carers can support pupils by:



- Providing IT and internet access.
- Providing a calm, quiet space for pupils to complete their work.
- Supporting pupils in completing a normal school day as far as possible; it is recommended that pupils follow their school timetables, including set break and lunchtimes. This will help them to maintain structure and focus, and will encourage more effective working practices.
- Encouraging pupils to complete all work to the best of their ability and submit it by the deadlines set by their teachers.
- Encouraging pupils to contact their teachers if they are unable to complete the work that has been set.
- Encouraging pupils to make use of feedback provided by their teachers and through other platforms.

#### **How will you check whether my child is engaging with their work and how will I be informed if there are any concerns?**

- Teachers and pastoral staff will check pupils' engagement with remote education at regular intervals.
- Pupils are expected to hand in all work by the specified submission dates.
- Teachers will follow standard departmental procedures to follow up with pupils who fail to engage with home learning. This may include personal contact and escalate to referral to Senior Pastoral staff e.g. the Head of Year.
- Where there are significant concerns about how a pupil is engaging with home learning tasks, parents/carers will be contacted.

#### **How will you assess my child's work and progress?**

- Teachers will assess and mark pupils work in line with department policies and procedures.
- Please bear in mind that effective feedback can take many forms and may not always mean extensive written comments for individual children. For example, some feedback may involve whole-class feedback, links to model answers or quizzes marked automatically via digital platforms. In this way, feedback will mirror the types of feedback provided in school.
- The majority of feedback will be provided through Satchel One and other interactive platforms used by different departments.

#### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

- We recognise that some pupils, for example pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils.
- Teachers will differentiate the work they set in order to ensure that it is appropriate.
- Clear instructions, timeframes and links to support mechanisms will be provided where relevant.
- Pupils are welcome to contact their teachers either through Satchel One or via email if they require further support with any of the tasks set.
- The learning support team will closely monitor the engagement and progress of pupils requiring additional support.
- Our most vulnerable pupils will continue to receive additional support.
- Any concerns about access for pupils with additional needs may be referred to our Head of Learning Support, Mrs Rosling: [arosling@stmaryschesterfield.org.uk](mailto:arosling@stmaryschesterfield.org.uk)