



# ST MARY'S CATHOLIC HIGH SCHOOL

a Catholic Voluntary Academy

Newbold Road • Upper Newbold • Chesterfield • S41 8AG

Headteacher: Mrs M Dengate M.Phil

Telephone: 01246 201191

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Our ref: CB/MH

5 June 2020

Dear Year 12 Students, Parents and Carers

I do hope you are all safe and well. As I have communicated before we are incredibly proud of how our Year 12 students have been working remotely, but obviously we miss that face-to-face interaction with every one of you. I am delighted that we are now in a position where we can invite you and staff safely into school for subject consultations as below:

## Consultation Days

There will be 3 forms in per day over four days as follows:

### Monday 29<sup>th</sup> June - Consultation Day 1

12GC + 12SP + 12PL

### Tuesday 30<sup>th</sup> June - Consultation Day 2

12HS/PN + 12AN + 12KK

### Wednesday 1<sup>st</sup> July - Consultation Day 3

12DG + 12KN + 12KH

### Thursday 2<sup>nd</sup> July - Consultation Day 4

12HY + 12GS + 12LM

The purpose of each subject consultation is to review work set so far, plan for next year and pick up A level/BTEC Year 2 resources, such as textbooks. Year 13 students will return resources 10 days prior to your consultation days, to allow time for items to be audited and be safe (from handling) ahead of reissue to you. Furthermore, for those of you already identified as requiring a basic competency test in the first week back this will be an ideal opportunity to discuss how best to prepare for these tests. The Year 12 Consultation Days have been structured around your **current forms**. You have been allocated new Year 13 forms for next year as a pragmatic response to the pandemic so Sixth Form tutors can focus on year specific issues.

Staff will be allocating appointments for each of you for your consultation day and this will be shared on the **Year 12 Whole Year Group Team** on MS Teams. You should be able to see both teachers in classes that are shared but this may not be possible in all cases. Appointments will be 20 minutes long inclusive of a 5 minute change over, giving sufficient time for you to move to another appointment safely. There will be a staggered arrival and departure system in place. Where gaps arise in your schedule you should go to VIVA to study or see either myself, Mrs Smith or Miss Errington for a pastoral drop-in appointment. **I would ask that you do everything possible to attend on your set day**, any changes to appointments must come through me. Location of staff will also be shared via **Year 12 Whole Year Group Team** and your appointments will be accessible from 15<sup>th</sup> June.

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Students do not need to come in uniform, but they must wear appropriate clothing as on a non-uniform day.

All of these arrangements adhere to DFE guidelines and our revised Risk Assessments, ensuring both you and staff are safe. Teaching staff will be based in classrooms and you will be expected to sanitise hands on arrival. Additional wipes and facemasks will be available for students and staff.

Mrs Smith, Miss Errington and myself will be supervising VIVA to ensure social distancing throughout each day. If we want to see you we will have made an appointment on your schedule and it will say 'VIVA', requiring you to go to VIVA for a meeting with one of us. You do not need to see your tutors as you are receiving wellbeing calls from them presently. It is your responsibility to ensure you adhere to social-distancing both in VIVA and around the school site. I know you will not let us down.

On arrival register in the Drama Hall foyer just off the bus bay. You must keep to lines marked out on the floor if you need to queue. There will be no food available on site so please bring a packed lunch if you need to be on the school site all day. We are sorry but **to minimise interactions your parents cannot attend appointments nor be on site with you.**

I know that there is so much in the media about what schools are doing in light of the new guidance, and our approach will differ from other educational establishments. Each school has to do what is viable, appropriate and safe for them. We are not bringing in the whole year group to teach for a number of reasons. First and foremost, we want all of our students to have the same fair access to their education. The best way to ensure this is through the remote learning that has been in place since 23<sup>rd</sup> March. Not all pupils will be able to attend school due to health reasons and we do not have any school bus transport available to service our very wide catchment area. Staff will continue to set work remotely for the rest of the academic year and the developing use of online lessons via MS Teams has proved very useful.

Please complete the reply slip below to inform us whether your son/daughter will/will not be attending on their allocated Consultation Day by **Friday 12<sup>th</sup> June**. I strongly advise that your child does take advantage of this opportunity to meet their teachers.

Please note all plans are subject to change, as we know things continue to change rapidly from week to week. Please stay alert and keep checking emails and the Sixth Form Twitter for further updates.

Yours faithfully

A handwritten signature in black ink that reads "C. J. Bradley". The signature is written in a cursive style with a large, stylized initial 'C' and a decorative flourish at the end.

**Mr C Bradley**  
**Assistant Headteacher**



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## Reply slip

### Year 12 Consultation Days

Student Name:

Form:

My son/daughter will be attending their allocated Consultation Day

My son/daughter will not be attending their allocated Consultation Day

Reason for not attending:

Transport issue

Health & safety concerns

Other

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