



ST MARY'S CATHOLIC HIGH SCHOOL

a Catholic Voluntary Academy

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Year 10 Consultation Days

Dear Parents, Carers, and Pupils of Year 10

I hope this letter finds you all healthy and well ?

Following my letter on the 22nd May, I am now in a position to share more specific details about the Year 10 Consultation Days to take place from the week commencing 15th June.

We are following the Government and Local Authority guidance carefully to ensure that we are providing meaningful 'face to face contact' while prioritising the safety and wellbeing of our pupils and staff. I had initially hoped to welcome parents and carers along with the pupils on the Consultation Days, but this is no longer viable. The latest guidance states that only a maximum of 25% of the year group should be onsite at any one time to minimize contact. Sadly, this means I can only invite pupils into school on the days allocated below:

Tuesday 16 th June	10MG
Wednesday 17 th June	10NN
Thursday 18 th June	10TF
Tuesday 23 rd June	10CC
Wednesday 24 th June	10KS
Thursday 25 th June	10BF

To ensure that we can manage the flow of pupils and staff onsite safely, I will provide each pupil with a programme of appointments for their allocated day. I will email this to all pupils before the Consultation Days commence. Staff are striving to see their pupils to review the work completed so far and discuss what remains to be covered before the end of term. Where possible, pupils will have contact with all their teachers. Of course, there may be an issue if a member of staff is unwell and cannot attend. If this occurs, the class teacher will call home to give the necessary feedback and the pupil can see another member of the department when they attend the Consultation Day.

There will also be space for pupils to meet with pastoral staff should they wish. If they would like to see a particular member of staff, they should email them once they have received their schedule and they can see when they have space to arrange an appointment.

The appointments will be 20 minutes long, incorporating 5 minutes to get to their next appointment. There will be a staggered arrival and departure system in place, which will be apparent when I email the appointment schedules individually.

If a pupil has an EHCP, a Teaching Assistant will be available to accompany that student to their appointments if they wish.

It is important that we follow the schedule outlined above to ensure that pupils can see as many staff as possible as safely as possible. Pupils need to stick to the day and appointments that they are allocated.

Live, Love and Learn in the Light of Christ

We have several protocols in place to protect staff and pupils when in school on the Consultation day, including 2 metre social distancing at all times, 1 pupil waiting outside a classroom at any one time, hand sanitizer and a socially distanced waiting area for pupils if they are between appointments. It is crucial that pupils adhere to the regulations in place to ensure that they are effective.

A member of staff will sign pupils in and out at the Gym Foyer. Please pick up and drop off your child here unless they are making their own way to school.

Pupils do not need to come in uniform, but they must wear appropriate clothing as on a non-uniform day. They may bring their mobile phones, but not have them switched on during their meetings with staff.

Pupils should bring their homework diary or a notepad to make notes on the feedback from their teachers.

Pupils will need to bring their own refreshments as we do not have any catering facilities available.

I know that there is so much in the media about what schools are doing in light of the new guidance, and our approach will differ from other educational establishments. Each school has to do what is viable, appropriate and safe for them. We are not bringing in the whole year group to teach for a number of reasons. First and foremost, we want all of our pupils to have the same fair access to their education. The best way to ensure this is through the remote learning that has been in place since 23rd March. Not all pupils will be able to attend school due to health reasons and we do not have any school bus transport available to service our very wide catchment area. Staff will continue to set work remotely for the rest of the academic year.

Please complete the reply slip below to inform us whether your child will/will not be attending on their allocated Consultation Day by Friday 12th June. I strongly advise that your child does take advantage of this opportunity to meet their teachers.

Thank you once again for your support and understanding. We are really looking forward to seeing our pupils soon.

Yours faithfully



Miss H McKay
Senior Assistant Headteacher

Year 10 Consultation Days - Reply slip

My child will be attending their allocated Consultation Day Y N

Reason for not attending: Transport issue Health & safety concerns Other