



Our ref: CB/MH/L1021

September 2019

Dear Parent/Carer

Introduction to Sixth Form for Parents:
Tuesday 1 October, 6.00 to 8.00pm.

I would like to invite you to an evening event to inform you about how the Sixth Form works at St Mary's. You will know that this phase of your son's or daughter's education is demanding and ever more complex. In addition to balancing the high workload of A levels, students will want opportunities to grow in confidence, build experiences and launch themselves into Higher Education and employment. They will be doing all of this within a context of increasing opportunities to socialise, having part-time jobs and generally making the difficult transition into adulthood. How does St Mary's fit into this picture and how can we work together to make this key stage successful for your son or daughter?

On this evening, we will seek to:

- Give you an overview of the Sixth Form including key times in the two year cycle.
- Make you aware of common danger spots and pitfalls in Sixth Form education.
- Introduce you to the key staff involved pastorally with your son or daughter.
- Tell you how best to contact us and who to get in touch with if you have a problem or want information.
- Offer workshops on what makes a successful A level student, what projects are available to help students gain confidence and build team skills, what constitutes being well organised at this level etc.
- Give you our best tips on how you can help your son or daughter to succeed in Sixth Form.

I hope this sounds useful and that you can attend. Aside from the content above, I hope you will want to come and meet us so that we can start the process of working effectively together over the next two years.

PLEASE NOTE: THE EVENING IS AIMED SPECIFICALLY FOR PARENTS/CARERS, STUDENTS WILL BE GIVEN THE EQUIVALENT INFORMATION AT OTHER TIMES.

Please return the reply slip overleaf if you can attend and indicate the number of seats you require.

Yours faithfully

Mr C Bradley
Assistant Headteacher - Sixth Form

PROGRAMME DETAILS (please note the flexible start for meeting the form tutors)

Time	Venue	Title	Brief Description
From 6.00 pm	Sixth Form Centre (VIVA) *	Meet Tutors	A chance to meet your son/daughter's form tutor; check on important information and exchange contact details. This can only be quite a quick meeting but please arrange to talk longer at a later occasion if you wish.
6.30 pm	Drama Hall	Welcome	An introduction to key pastoral staff and a start to the formal programme.
6.40 pm	Drama Hall	Overview	An overview of sixth form life, the highs and the lows, the pressure points and the milestones.
7.00 pm	Various *	Workshops	Choose two workshops from titles Keeping Organised and Reducing Stress, Getting Involved and Taking Responsibility, University Preparation, What I Wish I Knew a Year Ago.
7.45 pm	Drama Hall	Conclusion	Five top tips to ensure a successful sixth form experience.
8.00 pm	Close		

* Students will help direct you from the Drama Hall/Precinct.

Meeting Tutors (6.00 to 6.30 pm – Sixth Form Centre (VIVA))

Please do come along for an informal meeting with your son/daughter's tutor. There is only time for a brief introductory chat but please make an appointment in person or by phone if necessary for a fuller discussion. The tutors are as follows:

Tutor name	Student Surname
Miss G Clarke	Abbott to Birkumshaw
Mrs M Holmes/Mrs C Parkin	Blair to Connolly
Mr D Greenslade	Cooper to Frost
Miss S Pugh	Gallagher to Griffiths
Miss B Humphrey	Grimwood to Holloway
Mr C Atkinson	Hooper to Krlc
Mrs J Abberley	Lazari to McNulty
Mr K O'Sullivan	McPhee to O'Hagan
Mr C Longmuir	Oley to Randall
Dr A Patel	Renshaw to Smith (C)
Mrs J Kendall	Smith (F) to Wallis
Dr K Halliday	Ward to Ziabka

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Please return to Mrs Hogan in Admin

Student Name _____ Form _____

I would like (insert number of seats) to attend the Sixth Form Information Evening.

Signed _____

Date _____