



# ST MARY'S CATHOLIC HIGH SCHOOL

a Catholic Voluntary Academy

Newbold Road • Upper Newbold • Chesterfield • S41 8AG

Headteacher: Mrs M Dengate M.Phil

Telephone: 01246 201191

Email: [enquiries@stmaryschesterfield.org.uk](mailto:enquiries@stmaryschesterfield.org.uk)  
[www.st-maryshigh.derbyshire.sch.uk](http://www.st-maryshigh.derbyshire.sch.uk)

Our ref L 2657 EY

February 2019

Dear Parents/Carers

## YEAR 10 PARENTS' EVENING

You are invited to attend the Year 10 Parents' Evening to be held on **Thursday 28 February** from 5.00 pm onwards. We look forward to meeting you to discuss your child's work, progress and potential in each of his/her subjects. Please note that we expect **students to attend** and they must be in **full school uniform**.

**Before the parents' evening, you will receive notification via email that your child's second report of Year 10 is available to view and download from e-Portal.** If you have any problems logging into e-Portal to view the report, please contact school and speak to staff on the Reception desk; they will be able to provide you with usernames and passwords if you do not already know them.

When arriving at the parents' evening, please go to the foyer of the Drama Hall and indicate your time of arrival and, later, indicate your time of departure on the form lists provided. This is to enable staff to ascertain if parents are still on the premises should it be necessary to contact them. We operate an appointments system but parents need to be aware that these may be spread over the whole evening so that as many staff as possible can be seen. We do encourage parents to be prepared to wait if appointments are delayed. Your son/daughter should complete the form provided with the names of teachers and ask each teacher to fill in the time of each appointment – please ensure that you have the list of appointments before coming to the parents' evening. If you would like to discuss any SEN concerns, please ask your child to make an appointment with Mrs Rosling (SENCO). Similarly, Ms Killingsworth will be available should you have any queries regarding careers.

It is very important that everyone keeps to the times stated. If any parent has a problem they wish to discuss which may need a longer time, please make arrangements for an appointment with Miss Hood or Miss Drury at an alternative time.

Please note that parents are asked **not** to park in the Staff Car Park. A great number of cars can be parked on the bus turning area. There is further space available in two other car parks which are situated at the top end of the school. From Newbold, please drive past the school buildings and take the first left. **Please be considerate of our neighbours who live near to school by not blocking their access.**

Yours faithfully

Miss L Hood  
Head of Year 10

Miss E Drury  
Head of Key Stage 4

Miss H McKay  
Assistant Headteacher

✂

### REPLY SLIP – Year 10 Parents' Evening – Return to Form Tutor

I/We will/will not be attending the Year 10 Parents' Evening on Thursday 28 February 2019.

Signed \_\_\_\_\_

Parent/Carer of \_\_\_\_\_ Form \_\_\_\_\_

***Live, Love and Learn in the Light of Christ***